

The Forest Science and Technology Centre of Catalonia (CTFC) is a research center affiliated with the Generalitat de Catalunya (the Catalan government), and it reports to the Ministry responsible for forest issues.

The CTFC is a CERCA center and a government accredited TECNIO agent (developer of public technology).

FIELDWORK AND GENERAL MAINTENANCE ASSISTANT

Reference: 26-09-00049

The Forest Science and Technology Centre of Catalonia (CTFC) is seeking a person to join the team as a fieldwork assistant and general maintenance assistant.

The Forest Science and Technology Centre of Catalonia (CTFC), located in Solsona (Pre-Pyrenees, 120 km from Barcelona), Spain, employs app. 200 staff, produces more than 120 scientific articles annually, and has a turnover of around 12 Mil. €/year. The CTFC's research activity is organized into four programs: Multifunctional Forest Management, Landscape Dynamics and Planning, Biodiversity Management and Conservation, and Bioeconomy, Health, and Governance. Further institutional information is available at: www.ctfc.cat/en.

TERMS OF THE APPOINTMENT

1. Expected start date: October 2026.
2. Reporting line: Maintenance Manager of the Services Area.
3. Temporary contract for 6 months, with the possibility of extension.
4. Full-time position.
5. Workplace: On-site at CTFC in Solsona.
6. Salary: Professional category C1 according to the CTFC agreement and current salary scales.

KEY RESPONSABILITIES

The main responsibilities will be:

1. Collaborate with different teams in fieldwork activities related to sampling, inventories, monitoring of experimental plots, installation of equipment, and data collection.
2. Prepare, load, unload, and maintain the materials used in field campaigns.
3. Support the marking, maintenance, and preparation of experimental plots and demonstration areas.
4. Carry out basic maintenance tasks for CTFC facilities and outdoor spaces.
5. Perform gardening work, including brush clearing, pruning, and maintenance of green areas.
6. Assist in the control of pests and diseases affecting vegetation in outdoor areas.
7. Support preventive and corrective maintenance of infrastructure, furniture, and equipment.
8. Assist with internal logistics tasks, setup of spaces, and support for institutional activities.
9. Ensure proper order, cleanliness, and safety of outdoor spaces and common areas.
10. Properly use and maintain assigned machinery, tools, and equipment.
11. Comply with occupational risk prevention regulations and safety measures established by the center.
12. Perform any other duties compatible with the professional category as assigned.

MANDATORY REQUIREMENTS

1. Higher vocational training (advanced or intermediate level) related to agricultural activities, forestry operations, gardening, green space maintenance, or equivalent, or proven experience of more than 2 years in a similar position.
2. Basic knowledge of maintenance of green areas, plantations, and forestry work.
3. Basic knowledge of the use and maintenance of manual tools and light machinery for gardening and maintenance.
4. Experience in the use of brush cutters, chainsaws, or other specialized machinery
5. Training in occupational risk prevention related to the activity.
6. Ability to carry out physical work both indoors and outdoors.
7. Knowledge of Catalan and Spanish.
8. Ability to work in a team and service-oriented mindset.
9. Valid Category B driving licence.
10. Availability to travel and perform fieldwork.

DESIRABLE REQUIREMENTS

1. Proven experience in gardening, forestry work, maintenance of green areas, or maintenance of facilities.
2. Additional training in facility maintenance, electricity, plumbing, or forestry work.
3. Additional occupational health and safety training.
4. Certified licence for the handling and application of plant protection products at the qualified level.
5. Availability to occasionally support activities and events at the center.
6. Knowledge of English.

SOFT COMPETENCES

1. Responsibility and commitment to work.
2. Teamwork skills.
3. Proactivity and initiative.
4. Service-oriented approach.
5. Organizational and planning skills.
6. Flexibility and adaptability.
7. Attention to detail and safety at work.

CONTACT

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The selection process will be carried out through a two-stage procedure. The first stage will primarily target candidates from the consortium entities, given the nature of the position. The second stage will include the remaining candidates who have correctly submitted their application within the established deadline.

- **Applications:** Candidates must submit a CV and a motivation letter via www.ctfc.cat/registre.php by **07 October 2026 at 14:00**, indicating the reference code of the job offer. Applications submitted through portals other than the CTFC's own job board will not be accepted, nor will those received through the SOC that do not follow the instructions specified in the call itself.

The position subject to this call may be declared vacant if the selection committee considers that, despite the existence of candidates who meet the minimum requirements, none is deemed suitable for the position.

The CTFC guarantees an open, transparent, and merit-based selection process (OTM-R) for all registered applications, thus avoiding any bias based on gender, origin, age, ideology, or any other potentially discriminatory circumstances.

Inclusion policy: Priority will be given to candidates with a recognized and accredited disability of 33% or higher, provided that the disability is compatible with the proper performance of the position.

Estimated timeline	
15 working days	Publication and dissemination of the job offer: CTFC website, SOC Office, and other communication channels.
Following 2 working days	Pre-selection: verification of compliance with the minimum requirements and assessment of desirable conditions. Informative email sent to non-eligible CVs.
Following 2 working days	Selection committee meeting: interviews with shortlisted eligible candidates. Minutes of the Selection Committee stating the name of the selected candidate and the reasons for the selection. Publication of the resolution on the CTFC job portal identifying the selected candidate. Informative email sent to interviewed eligible candidates who were not selected.
Following 1 working day	Submission to Human Resources of the official documentation required to process the employment contract and coordination of the contract start date.
October 2026 (approximately)	Start of the contract.